



Minutes

Blueprint Council Meeting- October 18, 2021

📅 Mon October 18th, 2021

🕒 3:30pm - 5:00pm EDT

📍 Zoom (details below)

👥 In Attendance

I. Welcome

a. Name, Organization

In Attendance: Jeff Bennett, Pastor David Greene, Ray Lay, Kay Wiles, Amanda Wilkerson, Tamara Winfrey-Harris, Sara Van Slambrook

Non-voting representatives: Danielle Bagg, Chelsea Haring-Cozzi, Andrew Merkley, Greg Stocking, Rodney Stockment, Alicia Vaughn, Rachael Sample (note taker)

b. Housekeeping

- 1. Zoom Procedures: Zoom meetings and the chat box are recorded and downloaded. Council members should have videos on and names displayed.**
- 2. Blueprint Council meetings are open meetings. The public may listen in but there is not a public comment period, unless expressly scheduled by the Executive Committee**

II. Consent Agenda

- a. Approve meeting minutes- August 16, 2021**

1. **Motion: To approve the meeting minutes from the August 16, 2021 Blueprint Council Meeting**

Decision: Pastor Greene made a motion to approve, Ray seconded. There was no discussion and unanimous approval.

III. **Action Items**

a. **Nominations Committee**

1. **Alignment for Appointed Seats and Any Nominees**

Action requested: approve the alignment of Dr Breanca Merritt's appointed position on the Blueprint Council with her current role at Indiana Dept of Family Social Services Administration. Additional information will be updated in the Packet as it becomes available.

Note: approving any new seats does not impact quorum. Council members that have not been onboarded are not considered a part of quorum count.

Jeff provided a report on the filling of open seats for the nominating committee. We have three seats that the group is bringing forward for approval. 1 position we are requesting that Dr. Breanca Merritt be approved for a new position, with a designation from University/Research seat to a new FSSA system seat. The second is Carlette Duffy, she is a deputy director in OPHS. Her nomination is for a new system seat focusing on Re-Entry. Gina Woodward is the Indiana Dept of Education Homelessness Education Specialist. This would be another new system seat for Indiana Dept of Education.

Additional discussion was brought forward to continue a focus around mental health and substance use disorders.

Decision: A motion was made by Jeff to approve the three new system seats on behalf of: Indiana FSSA Seat, a Re-Entry Seat, and Indiana Dept of Education Seat. Tamara Seconded the motion. The vote was a unanimous in approval.

b. **HUD CoC NOFO 2021**

1. **Approve the 2021 CoC NOFO Policy Manual**

Decision: Pastor Greene made a motion to approve the policy manual. Dr. Caine seconded. The vote was unanimous in approval.

2. **Approve the 2021 CoC NOFO Ranking**

A ranking document was approved 10/14 by the Non-Conflicted Work Group.

Decision: Pastor Greene made a motion to approve the NOFO ranking. It was seconded by... the approval was unanimous.

IV. **Discussion Item**

a. **Emergency Housing Vouchers and Housing Choice Vouchers**

The Discussion Memo for this topic is in the Board Packet.

Discussion on Housing Choice Voucher (HCV) and EHV's using the voucher data dashboard.

IHA has been surging the vouchers because their projection tool had shown the need in 2019, and then their shortfall in 2019 meant they were in a position to swing the pedulum the other way.

Vouchers that are issued 60 days from the end of the year would be eligible to holdover into 2022.

Consider having more than one one-day event. Having them with EHV's and HPVs. Need to reserve additional space and look into staffing capacity/volunteers.

Task: Increasing the number of briefings, providing case management to folks in housing search. There are resources for those with EHV's to have support, but not those for HCV's. There will be an EHV briefing for 300 in early November to try and execute a strategy to get folks through the documentation process quickly. This will include the background check being same-day.

11/05/2021

Task: Provide a recommendation on how to move forward with referring enough to fulfill the EHV's.

Task: Information the Council would like: understanding on who needs ongoing services. There will be resources to fund services in February. Need to identify steps and actors who can identify services. This should take into consideration the staffing challenges that we have faced throughout the process. Suggestions included: focus groups, meetings with shelter directors/outreach leaders, etc for feedback. Suggestions for staffing also included: peer recovery specialists and recruiting more individuals with lived experience that are seeking income.

Task: Confirm the number we can get into the voucher meeting. 1) Confirming the bridge folks we knew we needed to get to vouchers because those folks were often identified as needing services so we need more time for their transition 2) Confirming the number of people we have in the referral process that need the paperwork done and background check. 3) Identify as close as we can get to 300 after we have those numbers confirmed

V. **Reports**

Please check your packet for materials related to ESG spend-down and election for next month.

a. **Emergency Solutions Grant (ESG) Spend-Down Update**

Amber Hayes will provide a brief update on spend-down of ESG funding.

b. **Nominating Committee Elections Procedure**

Please see a copy of the procedures in your board packet.

VI. **New (Other) Business**

VII. **Comments, Announcements, and Other Business**

a. **CoC Community Convening, November 16, 2021**

CHIP Indy is inviting you to a scheduled Zoom meeting.

Topic: Indianapolis CoC Community Convening November 2021

Time: Nov 16, 2021 09:00 AM Indiana (East)

Join Zoom Meeting

<https://us02web.zoom.us/j/81299187359>

Meeting ID: 812 9918 7359

One tap mobile

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+16465588656,,81299187359# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 812 9918 7359

Find your local number: <https://us02web.zoom.us/j/81299187359>

VIII. **Next Meeting Date**

a. **Blueprint Council Meeting- December 13, 2021**

IX. **Adjourn**