

**FY 2022**

**IN-503 - Indianapolis CoC**

**Continuum of Care**

### **3A-2a. Healthcare Formal Agreements**

**Documents include the following:**

- **2023 Partners in Housing – Sherman Forest – Healthcare MOU**

## Memorandum of Understanding

Between

*Partners in Housing Development Corporation*

and

*Hamilton Center Inc.*

This Memorandum of Understanding (MOU) sets for the terms and understanding between the *Partners in Housing Development Corporation* (PIHDC) and the *Hamilton Center Inc.* to provide support services to residents on site at Sherman Forest apartment community.

### I. Description of MOU Parties

A. Partners in Housing Development Corporation (PIHDC) provides supportive housing under the Continuum of Care program for the project: Partners in Housing (Grant Number: IN078L5H031912) main office located at 725 N. Pennsylvania Street, Indianapolis, IN 46204. The development address is Sherman Forest Apartments, 3517 E 39th Street, Indianapolis, IN 46205 (hereafter "The Project").

B. Hamilton Center Inc. is located at 2160 N. Illinois, Indianapolis, IN 46202 is a non-for-profit regional behavioral health system serving central and west central Indiana. Through a broad array of behavioral health services for adults, children, adolescents, and families their mission is to provide quality behavioral healthcare, wellness and human development services. Services are individualized, trauma informed, and evidence-based.

### II. Roles and Responsibilities

A. PIHDC agrees to unconditionally provide supportive housing to those who enter the Continuum of Care program at the Project location in accordance with the laws and regulations applicable to said Program. The support services made up of a Director of Support Services and Support Service Coordinators.

B. Hamilton Center agrees to a commitment to provide behavioral health services to PIHDC CoC residents at Sherman Forest Apartments. The project eligibility for program participants at The Project will be based on CoC Program faire housing requirements and will not be restricted by the Hamilton Center. Hamilton Center will provide access to treatment or recovery services for all program participants who qualify and choose those services. Hamilton Center will conduct an initial case management and activities of daily living needs assessment and develop an individual self-sufficiency plan for each client that chooses to participant with HCI. HCI will take no action in making referrals or providing services without the agreement of the individual. These are in-kind services and no cash will be exchanged.

### It is hereby agreed that:

During the term of this Memorandum of Understanding, and in accordance with HUD record retention regulations, both parties agree to make available for inspection, records documenting the service hours provided. Hamilton Center, Inc. agrees to track and document services to CoC participants. This information will be provided to Partners in Housing Development Corporation

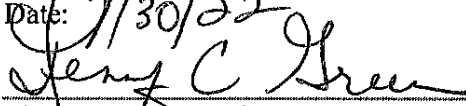
on a monthly basis. PIHDC and Hamilton Center Inc., hereby express agreement to all of the above and enter into this Memorandum of Understanding jointly until such time as either party, with the approval of the other, shall amend, revise or end this agreement in writing, giving at 30 days notice.


**III. Timeline**

The roles and responsibilities described above are contingent on PIHDC receiving funds requested from the 2022 Continuum of Care NOFO Responsibilities under this MOU would coincide with the grant period of January 2023 through December , 2023.

**IV. Approval**

**We, understand, and have read and agree with this Memorandum of Understanding**

Date: 7/30/22  
  
\_\_\_\_\_  
Signature: (CoC Subrecipient signature)  
*Jennifer C. Green, Partners in Housing, Executive Director*

Date: 7/29/22  
  
\_\_\_\_\_  
Signature: (Partner signature)  
*(Melvin L. Burks, Hamilton Center Inc., President and CEO)*

**Attachment I: Hamilton Center Services – Sherman Forest  
Provided from 1/2023 to 12/2023**

Services	Position	Estimated Hourly Cost	Estimated Hours Per Month
<p>Case management: needs assessment, treatment planning, referral and linkage to resources, case monitoring.</p> <p>Skills training and development: direct life skills teaching and coaching on home maintenance, personal hygiene, social skills, coping skills, behavioral health services, symptom management, medication education, and all skills pertaining to successful independent living.</p>	Care Manager	\$20 (2 CMs)	<p>320 (2 CM x 40 hours/week)</p> <p>Total Annual \$76,800</p>

The total number of hours per month is an estimated total. The hours may be below or exceed the hours presented depending on the number of clients and the clients need for those services. Total number of hours per position will be reported to (CoC Subrecipient) at least every month for documentation. The value of the healthcare resources being provided is 25% of the funding being requested from the project.

**Nondiscrimination.** There shall be no discrimination of any person or group of persons on account of race, color, creed, religion, sex, marital status, sexual orientation, age, handicap, ancestry or national origin in the operation of program at King Commons Apartments by Partners in Housing, Bradley Co. and Hamilton Center.