



## Minutes

### Blueprint Council Meeting- February 22, 2021

📅 Mon February 22nd, 2021

🕒 3:30pm - 5:00pm EST

📍 Zoom

👤 **In Attendance**

#### I. **Welcome**

Board chair Jeff Bennet called the meeting to order at 3:34 PM.

##### a. **Roll Call**

In attendance: Jeff Bennett, William Bumphus, Angie Carr-Klitzsch, Pastor David Greene, Ray Lay, Scarlett Martin, Breanca Merritt, Chris Ray, Kay Wiles, Amanda Wilkerson, Tamara Winfrey-Harris.

Not in attendance: John Hall, Sara Van Slambrook and Dr Virginia Caine

##### 1. **Introduction of new Blueprint Council Member- Scarlett Martin, Director of DMD**

Scarlett is the new director of DMD and joined the Blueprint Council as an appointed position.

##### b. **Housekeeping**

##### 1. **Zoom Procedures: Zoom meetings and the chat box are recorded and downloaded. Council members should have videos on and names displayed.**

##### 2. **Blueprint Council meetings are open meetings. The public may listen in but there is not a public comment period, unless expressly scheduled by the Executive Committee**

Guests: Robyn Andrews, CSH; Gwen Beebe, CHIP; Amy Gibson, CHIP; Chelsea Haring-Cozzi, CHIP; Mary Jones, UWCI; Sal Munoz, CHIP; Lori Phillips-Steele, CSH; Greg Stocking, Merchants Affordable Housing; Kirk Taylor, Homeless Advocate; Rodney Stockment, City; Ashlee Weaver, UWCI; Rachael Sample, CHIP (notetaker)

#### II. **Consent Agenda**

##### a. **Approve meeting minutes- December 14, 2020**

Chair Jeff Bennett presented the minutes from 12/14/20.

##### 1. **Motion: To approve the meeting minutes from the December 14, 2020 Blueprint Council Meeting**

**Decision:** Meeting minutes were provided to Blueprint Council members prior to the meeting. Pastor Greene made a motion to approve the minutes from 12/14/20, Tamara Winfrey- Harris seconded. Minutes were approved unanimously.

##### b. **2021 Executive Committee Officer Elections**

The Blueprint Council members vote in a Chair, Vice Chair, and Second Vice Chair from its membership to form the Executive Committee.

- The Chair conducts Council meetings
- The Chair conducts meetings of the full CoC
- The Vice Chair serves in the Chair's absence
- The Second Vice Chair serves as a parliamentarian

Terms: An officer serves for a one-(1)-year term.

Term Limits: An officer cannot serve for more than three (3) consecutive terms in the same role for a maximum of three (3) consecutive years.

Executive Committee Responsibilities: The Executive Committee is charged with the following responsibilities:

- Evaluating the conduct of council members, especially their compliance with the conflict of interest and attendance policies, set forth in this governance charter
- Taking action to correct or remove council members who are not fulfilling their responsibilities
- Setting and timely dissemination of the agenda for Blueprint Council meetings
- Setting and timely dissemination of the agenda for all all-member Continuum of Care meetings
- Setting and upholding process decisions to determine which issues go to the Council for official vote, and for determining when the need for action is sufficiently urgent as to require either an unscheduled meeting, or a vote by the Council on a matter which was not included on the publicly disseminated meeting agenda or action by the council without a meeting.
- Calling emergency meetings of the full Council to coordinate messages and/or responses to public relations concerns or issues impacting the CoC
- The Blueprint Council will renew appointments and their MOUs based on performance each year.
- Managing appointed entity relationships which may be terminated upon mutual agreement or for cause with a vote of 75% of the then-seated Blueprint Council

**Decision:** A slate of officers was presented, and the floor was opened for further nominations. Amanda Wilkerson moved to approve the officers as slated. Kay Wiles seconded the motion. Slate of officers was approved unanimously.

1. **Chair**  
Jeff Bennett
2. **Vice-Chair**  
Dr Virginia Caine
3. **Second Vice-Chair (Parliamentarian)**  
Pastor Greene

### III. Action Items

#### a. **Overview and Endorsement of CSH Dimensions of Quality in Supportive Housing Certification Process**

Lori Phillips-Steele and Robyn Anderson from CSH presented the Dimensions of Quality (DoQ) project for endorsement by the Blueprint Council. The project will begin in Feb 2021 and wrap-up in December 2021.

##### 1. **Motion: To endorse the DoQ assessment and certification process for existing CoC funded PSH projects**

**Decision:** Angie Klitzsch made a motion to approve the DoQ process, Amanda seconded; the process was approved unanimously.

##### 2. **Guest: Lori Phillips Steele, CSH**

#### b. **Indy CoC to sign on to NAEH Letter to Congress for COVID relief bill.**

Here's what is needed:

1) Homelessness assistance: \$5 billion distributed through the HOME program formula to provide non-congregate shelter that facilitates social distancing. These resources should also be available for outreach services and homeless prevention, tenant-based rental assistance, and the acquisition of non-congregate facilities which may be converted to permanent affordable housing or used as emergency shelter. With so many Americans living on the streets and at risk of COVID, we need more resources to solve the nation's homelessness crisis.

2) Emergency Rental Assistance: Millions of households are significantly behind in their rent and utilities, and the outstanding amount has been collectively estimated at \$57 billion. In December, Congress created a \$25 billion emergency rental assistance

(ERA) fund for low income renters who have lost income because of the pandemic. That fund should be replenished with at least \$19 billion in anticipation of significant demand as joblessness remains high and households fall further behind on rent and utilities. The ERA fund ensures that low income renters do not struggle to pay back rent when the pandemic is over and the federal eviction moratorium is lifted; and it provides landlords with vital revenues in the interim.

3) Emergency Housing Vouchers: \$5 billion for Housing Choice Vouchers that do not require ongoing federal appropriations after assisting their original holders. Some individuals and families experiencing homelessness have higher needs and thus cannot be stably housed with more time-limited rental subsidies. Emergency Housing Vouchers can be used by individuals and families who are precariously housed, fleeing domestic violence, or living doubled up with friends and relatives because their income is insufficient to live independently. Too many renters are only one doctor's bill away from being evicted or live in severely overcrowded conditions that make social distancing impossible during the pandemic.

Blueprint Council chair, Jeff Bennet and Chelsea Haring-Cozzi (CHIP), presented the key points from the letter written by NAEH. NAEH is requesting endorsement from CoCs and asked the Indy CoC to sign-on.

1. **Motion: To approve signing on to the NAEH letter to Congress on behalf of the Indianapolis CoC.**

Chelsea will communicate with NAEH directly to ensure our endorsement is included.

**Decision:** Jeff Bennett made a motion to approve the NAEH request letter and Amanda Wilkerson seconded. The approval was passed unanimously.

#### IV. Reports

a. **Indianapolis Homelessness Prevention and Diversion Strategy**

Slides regarding the project were presented. Work groups have been meeting since October 2020 and will continue to meet this year.

1. **Guest: Mary Jones, UWCI**

b. **HUD 2020 CoC Renewal Announcement**

A copy of the announcement of renewal funding was included in the packet. No discussion was necessary.

c. **HomeNow Indy ESG-CV2 Rapid Rehousing Initiative**

An overview of the progress of the HomeNow initiative was provided in the Blueprint Council packet. Greg Stocking shared information about current practices.

1. **Guest: Greg Stocking, Merchants Affordable Housing**

#### V. Discussion Items

a. **HMIS North Start Year- Building a Data Infrastructure and Culture**

A copy of the data infrastructure plan was provided in the packet. Sal provided an update on HMIS and his teams' efforts in 2021 to develop a culture of data quality.

1. **Guest: Sal Munoz, CHIP**

b. **Introduction of System Dashboards**

The dashboards and their features were presented by Gwen. These will be updated on the 6th of every month for the previous month.

1. **Guest: Gwen Beebe, CHIP**

Equity Dashboard:

<https://public.tableau.com/profile/chip7478#!/vizhome/EquityDashboardDraft/EquityDashboard>

(<https://public.tableau.com/profile/chip7478#!/vizhome/EquityDashboardDraft/EquityDashboard>)

System Performance

<https://public.tableau.com/profile/chip7478#!/vizhome/SystemPerformanceDashboard/SystemDashboard-PageView>

(<https://public.tableau.com/profile/chip7478#!/vizhome/SystemPerformanceDashboard/SystemDashboard-PageView>)

Chelsea will be connecting with the Blueprint Council members about having lunch and learns about the community dashboards.

## VI. **Comments, Announcements, and Other Business**

### a. **2021 Blueprint Council Committees**

#### 1. **Nominating Committee**

Amanda Wilkerson volunteered to chair this group.

#### 2. **Racial Equity Workgroup**

#### 3. **Coordinated Investment Planning Workgroup**

### b. **City-County Council Meeting, Monday February 22nd, 2021 at 7:00 PM**

Link to meeting details and agenda: <https://citybase-cms-prod.s3.amazonaws.com/ff6b01e388e64d779d9252f074d47f84.pdf>

## VII. **Next Meeting Date**

### a. **Business Meeting- April 19, 2021**

#### 1. **Zoom Details**

CHIP Indy is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89969176740> (<https://us02web.zoom.us/j/89969176740>)

Meeting ID: 899 6917 6740

One tap mobile

+13017158592,,89969176740# US (Washington D.C) 13126266799,,89969176740#

+US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 899 6917 6740

Find your local number: <https://us02web.zoom.us/j/89969176740> (<https://us02web.zoom.us/j/89969176740>)

## VIII. **Adjourn**

**Decision:** The meeting was adjourned at 5:05 PM.