



## Minutes

### **Blueprint Council Meeting- December 13, 2021**

📅 Mon December 13th, 2021

🕒 3:30pm - 5:00pm EST

📍 Zoom (details below)

#### **👥 In Attendance**

Danielle Bagg Wireman, Jeff Bennett, William Bumphus, Carlette Duffy, David Greene, Ray Lay, Breanca Merritt, Rodney Stockment, Sara VanSlambrook, Kay Wiles, Amanda Wilkerson, Tamara Winfrey-Harris

#### **I. Welcome**

Jeff welcomed the group. Carlette Duffey, the newest member of the Blueprint Council, introduced herself. Carlette was nominated for a system-level seat representing reentry at the October, 2021 Blueprint Council meeting.

Gina Woodward, also nominated for a system-level seat representing the Department of Education (DOE) in October, 2021, has since resigned her position and accepted a new position in the Governor's Cabinet focused on workforce development. Gina's expertise and system-level role still aligns and will join the Blueprint Council in 2022 after the transition from DOE to the Governor's Office.

##### **a. Welcome and Quorum**

Quorum was met (8) at 3:38 and the meeting was called to order.

Blueprint Council Members Present: Jeff Bennett, David Greene, Tamara Winfrey-Harris, Carlette Duffy, Ray Lay, Amanda Wilkerson, Kay Wiles, Sara VanSlambrook, Breanca Merritt, William Bumphus

Absent: John Hall, Scarlett Martin, Angie Carr-Klitzsch, Virginia Caine

CoC Support:: Chelsea Haring-Cozzi (CHIP), Danielle Bagg Wireman (CHIP), Rodney Stockment (DMD)

Guest: Andrew Merkley (OPHS)

b. **Housekeeping**

1. **Zoom Procedures: Zoom meetings and the chat box are recorded and downloaded. Council members should have videos on and names displayed.**
2. **Blueprint Council meetings are open meetings. The public may listen in but there is not a public comment period, unless expressly scheduled by the Executive Committee**

II. **Consent Agenda**

Three items were brought forward as part of the consent agenda. Jeff reminded members that before calling for a motion to approve any of these items can be pulled out for discussion. With no call for discussion, Jeff asked that a motion be made to approve the consent agenda.


a. **Approve meeting minutes - October 18, 2021**

1. **Motion: To approve the meeting minutes from the October 18th, 2021 Blueprint Council Meeting**

**Decision:** Pastor David Greene made a motion to approve the consent agenda.

Ray Lay seconded the motion.

Jeff called for a vote. The consent agenda was approved unanimously.


**Task:** Approved minutes will be  Danielle Bagg Wireman posted to the CoC website.

b. **Endorsement of CES Policies and Procedures revisions**


Revisions reflect changes in the following sections: a) Case Conferencing b) Housing Transfers and c) Coordinated Entry System Assessment

1. **Motion: To endorse the revisions to CES Policies and Procedures**

Passed as part of the consent agenda.

**Task:** Revisions with the  Danielle Bagg Wireman approval date will be posted to the CoC website.

### c. **Endorsement of Indianapolis HMIS Data Quality Plan revisions**

**Task:** Revisions with the approval date  Danielle Bagg Wireman will be posted to the CoC website.

#### 1. **Motion: To endorse revisions to HMIS Data Quality plan**

Passed as part of the consent agenda.

### III. **Action Items**

Jeff moved to the action agenda and to Pastor David Greene to introduce two recommendations being lifted up from the Blueprint Council Racial Equity Workgroup. Pastor Greene asked CHIP staff to provide an overview to the recommendations. Chelsea Haring-Cozzi, supporting this work while Rachael Sample is out on maternity leave, introduced the recommendations and the funding landscape.

#### a. **Racial Equity Workgroup Proposals**

##### 1. **Motion: To adopt the Lived Experience Compensation Matrix**


Amanda Wilkerson clarified that the lived experience compensation matrix was actually developed by a Lived Experience Workgroup and not the Racial Equity Workgroup. It was, however, lifted up to the Racial Equity Workgroup to move forward. The lived experience compensation matrix establishes a standard across the Continuum of Care for the rates and tiers of engagement for those with lived experience. Aligning with Strategic Priority 6 in the Community Plan and a commitment to elevate and support more persons with lived experience at leadership, decision-making, and implementation levels, this compensation matrix sets a community-wide rate that is necessary to ensure people are adequately compensated for their time, value, and expertise and to reduce barriers to engagement. This is a necessary step in moving the racial equity work forward and being inclusive of those most impacted by homelessness in designing and refining the homeless response system. Approving the matrix is the first step in codifying this standard. However, funding still needs to be secured to support this. Once approved, this matrix can be used to formalize a budget and funding proposal. DMD, CICF, and UWCI will be engaged further to identify a funding source for lived experience compensation.

**Decision:** After discussion, Jeff called for a motion.

Ray Lay made a motion to approve the lived experience compensation matrix.

Tamara Winfrey-Harris seconded the motion.

Jeff called for a vote. The lived experience compensation matrix was approved unanimously.

**Task:** To work with the Racial Equity Workgroup to formalize an annual budget to support this and to share with funding partners.  David Greene

2. **Motion: To endorse hiring a dedicated project manager/consultant to oversee strategies identified by Racial Equity Workgroup**

While the CoC states a commitment to addressing racial equity and Strategy Priority 6 in the Community Plan prioritizes racial equity, the implementation of strategies has not moved forward. The recommendation from the Racial Equity Workgroup is to hire a dedicated project manager to oversee the implementation of strategies in order to ensure progress in 2022. There is not current capacity or the right skillsets in the existing project management structure to support this work and this recommendation seeks to address that gap. However, funding will still need to be secured to support this position. The first step is the Blueprint Council's endorsement of this recommendation in order to move forward a formal funding request.


**Decision:** After discussion, Jeff called for a motion.

As Chair of the Racial Equity Workgroup, Pastor David Greene called for a motion to move this recommendation forward.

Amanda Wilkerson seconded the motion.

Jeff called for a vote. The recommendation was approved unanimously.

**Task:** To work with the Racial Equity Workgroup to formalize a budget and Scope of Work to support this position.

 2 users

3. **Discussion: no funding currently exists to support these two proposals - what funding is available to support this?**

Ray Lay asked and advocated that the group consider including a retroactive budget analysis for the lived experience compensation matrix to 2019 when the current BPC terms were established through the CoC charter revisions. Amanda reinforced this request and shared her experience over the last 2-years sitting in a lived experience seat and engaging in this work and the trauma that has been relived.

Breanca Merritt suggested it also be explored that mental health supports for those with lived experience also be available to address the trauma that can be triggered or relived while engaging in this work and to consider these types of resources in future budgetary requests.

#### IV. **Discussion**

Jeff turned the conversation over to Danielle and Rodney to provide an overview of system performance indicators and service funding to identify priorities for 2022 and to open a discussion about where the CoC needs to focus in order to improve performance and outcomes.

a. **System Performance Dashboard**

[System Performance Dashboard](#)

Danielle provided an overview of two key system indicators that are trending in the wrong direction: Length of Stay Homeless and Returns to Homelessness. Both indicators are captured on the CoC System Performance Dashboard. The current length of stay is well above the 30-day goal set in the community plan. For 2021, the average length of stay in emergency shelter, transitional housing, or safe haven is 150 days and trending in the wrong direction. COVID 19 and the establishment of non-congregate shelters did contribute to this, as the focus was to keep people safe and sheltered while housing was ramping up. The length of stay in safe haven is also contributing to this, especially as our safe haven does not align with the model for or best practices around safe haven. The Returns to Homelessness set by the community plan is 92% remain housed, which is a 8% return rate. Returns are measured by a 2-year look back and the current rate of returns across the system is 30% and trending in the wrong direction. This means that 30% of people housed in 2019 have returned to homelessness in 2021.

1. **Returns to Homelessness - services discussion**

**2. Average Length of Stay**

**3. Discussion of 2022 Priorities**

**b. Report now available**

[Low barrier shelter study](#)

**V. New (Other) Business**

**a. PSH Pipeline**

**1. Updated Pipeline Timeline**

**b. Officer Slate**

**1. Will convene a special meeting in January to discuss officer slates**

**c. Elections will be solidified by December 17th. Onboarding of new members will occur in January.**

**VI. Comments, Announcements, and Other Business**

**VII. Next Meeting Date**

**a. Business Meeting- February, 21, 2022**

**1. Zoom Meeting**

CHIP Indy is inviting you to a scheduled Zoom meeting.

Topic: Blueprint Council 2022 Meetings

Time: Feb 21, 2022 03:30 PM Eastern Time (US and Canada)

Apr 18, 2022 03:30 PM

Jun 20, 2022 03:30 PM

Aug 15, 2022 03:30 PM

Oct 17, 2022 03:30 PM

Dec 12, 2022 03:30 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

<https://us02web.zoom.us/meeting/tZMvfu6hpsz8oHdRRKmHzrsgmGZRDqYmyGkTc/ics?icsToken=98tyKuGvrDitE92Rsh6HRpwEAIr4KPPxmCIBgqdvrvjToKzpBcQT7EdhwFqNGHcH3>

Join Zoom Meeting

<https://us02web.zoom.us/j/87297994270>

Meeting ID: 872 9799 4270

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Find your local number: <https://us02web.zoom.us/j/87297994270>

## VIII. **Adjourn**