



I. Welcome

Meeting was called to order at 3:33 PM

In attendance: Amanda Alvis, Carlette Duffy, Pastor David Greene, Ray Lay, Dr Breanca Merritt (remote), Imani Sankofa, Kay Wiles, Gina Woodward, Sara VanSlambrook

Not in attendance: Jeff Bennett, Dr. Virginia Caine, Angie Carr-Klitsch, Marcia E Lewis, Scarlett Martin, Pam Ross

Non-voting: Rachael Sample, Rodney Stockment, Danielle Bagg-Wireman

a. Name, Organization

Andrew Merkley, OPHS (remote)

b. Housekeeping

- 1. Zoom Procedures: Zoom meetings and the chat box are recorded and downloaded. Council members should have videos on and names displayed.**
- 2. Blueprint Council meetings are open meetings. The public may listen in but there is not a public comment period, unless expressly scheduled by the Executive Committee**

II. Consent Agenda

Pastor David Greene asked for a motion to approve the consent agenda. Kay Wiles made a motion to approve and Carlette seconded. Consent agenda items were approved unanimously.

a. Approve meeting minutes-

- 1. Motion: To approve the meeting minutes from the February 2022 Blueprint Council Meeting**

b. Board Packet Items

- 1. Approve the Person's with Lived Experience Engagement Policies and Procedures and delegate the development of fundraising support documents for the Blueprint Council to project management team.**

c. Approve the updated language in the Coordinated Entry System (CES) Policies & Procedures regarding shelter coordination.

III. Discussion and Reports

a. Blueprint Council Resource Hub Work Group

Rachael provided a report that the work group (Rachael, Amanda and Gina) had met and developed a list of resource. A timeline was established and prioritized resources were identified for development and posting.

1. New resources posted to Boardable

Amanda noted that guidance on how to use Boardable would be valuable. Rachael will email the information as a part of posting materials for the week.

2. Timeline of upcoming resources

Priority was placed on basic information on Housing First, acronyms, and a Boardable guide. Information will start being posted this week with a month long timeline for the initial resources to be posted. Please note when items are posted to Boardable. All items are optional for members to review, but we hope they are helpful.

b. Blueprint Council Review of Roles Commitments and Expectations

See the CoC Charter here: https://www.indycoc.org/uploads/1/4/0/8/140828032/coc_coordination_-_indianapolis_coc_governance_charter_2019_-_05.22.19.pdf

1. Review of CoC Charter Language

Rachael review the CoC charter language on Council and Member responsibilities. Please contact Pastor Greene if you don't feel you can align with these expectations, including the attendance at 75% of meetings (members can miss no more than 3 meetings this year).

We will be tracking attendance and Exec Committee will be reviewing if individuals are not meeting expectations.

2. Member Discussion

New meeting dates were presented in the Board packet. Expectations and responsibilities were discussed in the Packet and in the presentation. Please contact Pastor Greene by April 29 if you need to step down.

Discussion questions:

- 1) Where do we need more clarity on expectations or responsibilities?
- 2) What resources do Council members need to better fulfill these expectations?

Pastor Greene has 2 goals: house as many people as we can, reduce the number of people who are becoming homeless again after permanent housing/keeping them housed.

Monthly meetings will ensure we don't miss opportunities, help us to keep accountable to our goals.

Sara suggested we can shorten meeting times. Moving items into the consent agenda may support this. The Blueprint Council Executive Committee will be reviewing everything that needs to be approved in advance to determine if it is necessary for full discussion or if there are items can be done in the consent agenda format.

Other committee opportunities need to be identified: dashboard discussions may end up creating more opportunity for committees/work groups, racial equity work group is not currently convening but will be once capacity is added (CHIP is selecting a consultant to do that).

Move council meetings to 75 minutes and reevaluate the length in 6 months.

Consensus with the group to move to one hour. Adjusted to 75 minutes at the end of the meeting to account for new members catching up and Q&A time

It was suggested that we use the Boardable platform for discussion on items in advance to help unpack questions in advance of the meeting.

c. Data Review and Discussion

Danielle will be presenting data from our CoC dashboards for discussion.

Dashboard: changes are coming to data completeness, but they will be moving into a data quality dashboard.

Length of stay calculation may be adjusted as we unpack unsheltered homelessness/how we would track this and data quality/standards.

Length of time in program/referral to housed. Breakdown by funding source.

Danielle will provide (in the memo) a breakdown from referral to housed for 2021. It took an average of 82 days from referral to housed for PSH, 81 days from referral to housed for RRH.

Returns data by funding type (provide guidance on titles of program names for folks to examine the data)

Services in housing- what are the services being provided and are they helping people remain housed?

Information on inventory (what types of units do we have) would be helpful to understand where people are going and whether they can stay. Scatter site, project based, differences?

Housing to Recovery fund (tracking people who are rehoused) could this be information that we share about CoC programs

System navigation- we will be coming back to the Blueprint Council to talk about system navigation.

Gina shared: ARP funding for system navigation in schools, connecting prevention/diversion systems, defining navigation similarly between our systems will help align our systems/compliment services if families need housing from homeless response

IV. New (Other) Business

a. Camp Closure Policy Reminder and Update

1. Additional updates

2. Blueprint Council policy dictates that members are notified when camp closures occur.

Rachael reminded members that as a part of Council policies, we inform them when there is a camp closure.

V. Comments, Announcements, and Other Business

a. 2022 Meeting schedule

Rachael thought meeting in Sept might move to Sept 12 (correction: CHIP staff event will be later in the week, meeting will stay on Sept 19).

1. Please look for Boardable appointments for additional 2022 meetings.

Meetings will be scheduled for in person, with next several meetings offering online option to compliment. Additional meetings will be added, meetings will be 75 minutes.

VI. Next Meeting Date

a. Business Meeting- May 16, 2022

1. We will determine if this is an online only or in-person meeting.

Meeting in-person next month, but offering virtual too.

VII. Adjourn

Adjourned 5 PM