



Blueprint Council Meeting Minutes

Tue April 25th, 2023 2:00 PM - 3:30 PM EDT

Blueprint Council Committee Members Present: Pastor David Greene (Chair), Rodney Stockment, Kay Wiles, Anthony Dumas, Ray Lay, Sara VanSlambrook, Imani Sankofa, Breanca Merrit, Kendol Enzinger, Jeff Bennett, Carlette Duffy, Marcia Lewis, Pamela Ross

CHIP Staff Support Present: Chelsea Haring-Cozzi (CHIP Executive Director), Mia Clark (Administrative Specialist)

Guest Present: Danielle Bagg Wireman, Abe Roll, Hillary Ashivaka, Brittany Crone, Andrew Merkley

I. Welcome

Pastor David Greene welcomed Blueprint Council committee members, CHIP staff, and guests and asked about their well-being.

a. Quorum Check

There are currently 14 seated members of the Blueprint Council. Quorum requires 8.

With Quorum met, Pastor David Greene called the meeting to order at 2:05 pm.

b. Housekeeping

Pastor Greene reviewed housekeeping procedures and asked if there were any questions. There were no questions at this time.

1. Zoom Procedures: Zoom meetings and the chat box are recorded and downloaded. Council members should have videos on and names displayed.
2. Blueprint Council meetings are open meetings. The public may listen in but there is no a public comment period, unless expressly scheduled by the Executive Committee

c. Grounding

Pastor Greene reviewed the Blueprint Council's purpose according to the CoC Charter and asked if there were any questions. There were no questions at this time.


1. Blueprint Council purpose according to CoC Charter

- Set strategy & annual implementation priorities
- Monitor system performance and progress
- Review and approve policy
- Align resources and activities and allocate funding to meet priorities
- Manage ranking of proposals under annual NOFO
- Ensure transparent governance and managing conflicts
- Delegation to workgroups for implementation
- Designation of an individual or entity to speak for the Continuum
- Designate Collaborative Applicant, HMIS, Lead, and CES agencies by MOU


II. Consent Agenda

Pastor Greene called for a motion to approve four (4) Consent Agenda items.

a. Approve meeting minutes- December 12th, 2022


 Ray Lay motioned to approve the December 12th, 2022 minutes. Anthony Dumas seconded. Motion carried.

b. Approve strategy session summary- March 3rd, 2023

 Ray Lay motioned to approve the strategy session summary from March 3rd, 2023. Anthony Dumas seconded. Motion carried.


c. Approve wage increase to \$18/hour for Lived Experience Compensation (workgroups/committees)

The BPC approved the Lived Experience Compensation Matrix 12/13/21. The rate for workgroup/committee engagement is currently \$17/hour. The BPC is being asked to increase this to \$18/hour to align with the EmployIndy Good Wage rate. [Home - Good Wages Initiative \(employindy.org\)](#)

 Ray Lay Motioned to approve the wage increase to 18/hour for Lived Experience Compensation (workgroups/committees). Anthony Dumas seconded. Motion carried.

d. Approve Racial Equity Committee Charter


The Racial Equity Committee was approved as a standing committee of the Blueprint Council. The committee has been working with the Technical Assistance Collaborative's Racial Equity Action Lab team since November, 2022. The committee developed a formal charter to lay out the roles, responsibilities, and procedures of the committee.

 Ray Lay Motioned to approve the Racial Equity Committee Charter. Anthony Dumas seconded. Motion carried.

III. New (Other) Business

a. 2023 Officer Elections- Chair, Vice-Chair, and Second Vice-Chair

Jeff Bennett presented a slate of prospective officers that were recommended to the Nominating Committee. The nominations revealed that the prospective officers were current officers that were voted to remain in their current seats. The nominations were as follows: Pastor David Greene as Chair, Kay Wiles as Vice-Chair, and Ray Lay as Second Vice-Chair.

 Jeff Bennet motioned to approve the recommended slate. Sarah VanSlambook seconded. Motion carried.

b. Solidifying 2023-2025 Community Goal

Goal: 35% reduction in black homelessness (aggregate and by subpopulation)

Timeline: 2023 PIT- 2025 PIT (June 2023-January 2025)

Data Sources: 2023 PIT (baseline), 2025 PIT (final), By-Name lists for subpopulations

Pastor David Greene reviewed the 2023-2025 Community Goal, this included a percentage of reduction, and a timeline. Danielle presented about data sources.

1. Preview of 2023 PIT as baseline and overview of By-Name Lists.

Danielle presented 2023 PIT data and informed those present about the confidentiality of the presentation due to this information not being public currently. Danielle noted that disparities around race look different depending on the location where the individual is located; she noted that this should drive the tactics and strategies around reducing black homelessness. Danielle mentioned that since PIT occurs annually, progress can also be monitored by using the HMIS By Name List.

The HMIS By-Name list is a tool within HMIS, that monitors subpopulations by tracking Homeless events such as enrollment dates, exit dates, open shelter enrollment dates, current living situations, and services. Once an individual is placed on the By-Name list, four (4) statuses will list them as homeless. These statuses are as follows:

- Newly Homeless: They only have homeless events, but none of them are older than 90 days.
- Return from Housed: At least one homeless event in the last 90 days that was immediately preceded by a housed event. Danielle noted that she would like to look further into this status with a workgroup as it will answer questions about the individuals on the By-Name list.
- Return from Inactive: The client has had homeless events in the last 90 days and earlier but has a gap between them of at least 90 days.
- Active- Homeless events in the last 90 days and earlier and are not returning from housing.

Danielle presented the current By-Name List of Households and informed those present that the four (4) households on the By-Name List are as follows: Veterans, Youth, Families, and Chronic. Danielle noted that the data can be different for each subpopulation and demonstrated what a reduction in black homelessness would resemble in each subpopulation.

Upon completion of her presentation, Pastor Greene asked those present if they had any questions or items for discussion.

Sara asked if we are reducing black homelessness within each subpopulation by over 35% or reducing black homelessness by 35% for all subpopulations.

Pastor David Greene noted that while the goal is to reduce each subpopulation, this goal is pertaining to reducing overall black homelessness.

Kay Wiles and Kendol Enzinger noted that each subpopulation is resourced differently, which could influence the overall reduction.

c. Solidifying 2023-2025 Tactics

1. Relaunch housing command center model
2. Redesign CES assessment, prioritization, and matching
3. Improve services to support housing stability

Danielle presented data on the recommended tactics, she asked the committee if they had any questions, there were no questions at this time.

1. Blueprint Council sets strategy and holds accountability. Implementation workgroups activate to develop action plans and monitor progress.

2. Who owns each? Where are there gaps?

Chelsea reviewed three tactics and informed the committee of who owns each and where the gaps are.

Chelsea noted that Danielle will lead tactic 1, (Relaunching of the housing command center model) and she will be centering lived experiences of black individuals making sure that the tactic is inclusive. Danielle noted that she is currently in the pre-stages of finding a command center. Jeff Bennet stated that he would like to be engaged in this tactic.

Chelsea noted that Sara Nowlin, who is the Project Manager at CHIP will be leading Tactic 2, (redesign of the CES assessment, prioritization, and matching) she has begun the practice by reactivating workgroups and searching for a tool for prioritization and matching individuals.

Chelsea noted that Tactic 3, (Improve services to support housing stability) has a gap, she expressed that there is a need to elevate, scale, and support high-quality case management. Chelsea noted that the HomeNow Executive board has begun the conversation but currently, there is not a point person for this tactic. Marcia expressed that she would like to support the lead point person found for this tactic. Chelsea mentioned that incentive pay, and additional compensation could be offered to an individual if they agreed to lead this tactic. Currently, this tactic is still not owned.

d. Communication and Socialization Plan

Chelsea expressed that we have a bold and courageous community-wide goal to end black homelessness and minimize racial disparities. She noted that there needs to be a communication strategy so that we can have buy-in within the community and increased excitement around the goal. Chelsea called on the Executive Committee of the Blueprint Council to explain the strategies discussed in the April 14th, 2023, Executive Committee meeting.

1. Who owns each?

Chelsea noted that CHIP will own sharing this goal on social media as well as updating the Coc website. Chelsea also expressed that the Coc Convening and Sign-on letter will occur in early June (the charter requires a 21-day notice). She noted that at the CoC convening, the Blueprint Council will present the goal along with a sign-on letter to organizations asking for buy-in. Chelsea expressed that there is still a need for an individual with expertise in communication to assist with the Blueprint Council press release.

2. How will this goal be shared and socialized?

Press release

CoC Convening

Website and social media

Sign on letter

Pastor David Greene reviewed the socialization plan above and asked if any of the members of the committee had feedback about the socialization plan or the goal. Members of the committee engaged by asking questions. Questions from the committee were as follows:

1. Is the Indianapolis Community Plan to End Homelessness aligned with this community-wide goal?
2. Will the completion of this goal delay the Community Plan to End Homelessness?
3. Will reducing black homelessness reduce overall homelessness?
4. Why is the goal to only reduce black homelessness?
5. How will organizations explain the reasoning behind this goal?

After reviewing the questions and concerns, Members of the committee commented and brainstormed possible solutions which were as follows:


1. The Executive committee or a smaller workgroup could discuss specifics of the timelines, goals, and alignment between this community-wide goal and the Indianapolis

Community Plan to End Homelessness and strategize to make sure there is a continuation of alignment and intentional updates within the COC and Indianapolis community.

2. VA Homeless Programs (Nationally) have been focusing on racial equity and disparities within programs for the past year. So, we feel that this goal aligns with practices we are already seeing within the VA programs across the country.

3. Reduction of black homeless will reduce overall homeless which is in alignment with the Indianapolis Goal to End Homelessness

4. CHIP could create a one-pager of talking points for the Blueprint Council members to frame, explain and socialize the goal.

 Based on a unanimous decision of the Blueprint Council, the 2023-2025 Goal to reduce black homeless by 35% (aggregate and by subpopulation), with a timeline of 18 months using 2023 PIT- 2025 PIT (June 2023-January 2025) as the baseline (By-Name lists for subpopulations) was approved.

IV. Informational Memos/ Reports

Chelsea noted that Informational Memos/Reports are provided to support more open and transparent communication between the Blueprint Council, OPHS, DMD, and CHIP. Pastor Greene asked if there were any questions regarding Informational Memos/Reports. There were no questions at this time.

V. Comments, Announcements, and Other Business

a. Announcements

1. Dr. Merritt will be leaving her role at FSSA and the Indianapolis community.

Dr. Merritt is working with the Nominating Committee to replace her system seat with someone from FSSA to continue to strengthen cross-system alignment (state, mental health, racial equity).

Pastor David Greene and the committee expressed their gratitude to Dr. Merritt and noted that her absence will be felt. Dr. Merritt expressed her gratitude to the Blueprint Council and CHIP and noted that the feeling was mutual.

VI. . Next Meeting Date

a. Business Meeting- June 27, 2023

The next Blueprint Council Meeting will be held on Tuesday, June 27th via Zoom at 2:00 pm.

VII. . Adjourn

With no further topics of discussion, Pastor David Green adjourned the meeting at 3:14 pm.