

**CONTINUUM OF CARE AND COLLABORATIVE APPLICANT MEMORANDUM OF UNDERSTANDING**  
**BETWEEN CITY OF INDIANAPOLIS DEPARTMENT OF METROPOLITAN DEVELOPMENT (THE COLLABORATIVE APPLICANT) AND**  
**BLUEPRINT COUNCIL (CONTINUUM OF CARE DECISION MAKING BODY)**  
Effective June 1, 2021 – June 30, 2022

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between the City of Indianapolis Department of Metropolitan Development hereinafter referred to as DMD, and the Indianapolis Continuum of Care Blueprint Council.

**PURPOSE OF THIS MOU:**

This agreement is to affirm the role of DMD as the Collaborative Applicant for Continuum of Care funding and the Participating Jurisdiction for the Emergency Solutions Grant. In both case, DMD fiscally and administratively manages both funding resources upon the advisement of the Indianapolis Continuum of Care (CoC). The CoC is the local planning body that coordinates housing services funding for homeless families and individuals. The Blueprint Council is the governing body of the CoC, and is responsible for all day-to-day CoC decision making.

**BACKGROUND:**

The Continuum of Care Mission, Vision, Purpose & Responsibilities

**Mission:** The mission of the Continuum is to coordinate all stakeholders, systems, and resources available with the goal of preventing and ending homelessness in Indianapolis by ensuring that homelessness is rare, brief, and nonrecurring.

**Vision:** We believe everyone has the right to be housed and connected to care.

**Purpose:** The Continuum is a collective impact endeavor that aims to align and organize all homelessness prevention and response resources and activities to achieve a measurable reduction in homelessness and embodies three concepts:

**A Working Coalition:** It is the collection of individuals and entities that have specifically committed to aligning resources and activities to implement the Indianapolis Community Plan to End Homelessness.

**A System of Housing & Services:** It is the system of housing and service entities that provide a broad range of homelessness prevention and intervention services to the community, the pieces of which leverage one another in assisting individuals and families move to stable housing. It incorporates outreach, engagement, assessment, prevention, shelter, housing, and services to successfully achieve housing stability.

**The HUD CoC Program-Defined Continuum of Care:** It is the delegated local community planning body that awards access to HUD's CoC Program funding to nonprofit and faith-based providers and state and local governments to meet the specific needs of people who experience homelessness and promotes the effective utilization of these programs and mainstream resources.

Collaborative Applicant Responsibilities

Under this MOU, the Collaborative Applicant agrees to do the following:

- Enforce federal regulations associated with CoC and ESG funding
- Assemble and submit the HUD CoC Program Competition NOFA by deadline
- Provide technical assistance in the planning of current and new opportunities for projects addressing homelessness
- Assure fair housing practices as a recipient of federal funding, including the enforcement of all federal and state laws and local ordinances that require fair housing for all residents.
- Support project performance monitoring in alignment with expectations set forth by the Blueprint Council

*Other Agreements under this MOU:*

1. The Blueprint Council and DMD agree that this MOU can be modified annually during the annual review and renewal process, which will be complete before the expiration of the MOU effective dates.
2. The Blueprint Council and DMD agree that either party may cancel this agreement with 30-day notice at any time. Cancellation shall be in writing.

Agreed:



Chairperson

Blueprint Council

8/4/21  
Date



Director

City of Indianapolis, Department of Metropolitan Development

6/8/2021  
Date

**Continuum of Care and CES Lead Memorandum of Understanding**  
Between the Coalition for Homelessness Intervention & Prevention (CES Lead) and  
The Blueprint Council (CoC Governing Board)  
Effective July 1, 2021-June 30, 2022

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between the Coalition for Homelessness Intervention & Prevention, hereinafter referred to as CHIP, and the Indianapolis Continuum of Care Blueprint Council.

**PURPOSE OF THIS MOU:**

This agreement is for the implementation, management, and administration of a Continuum of Care in the city of Indianapolis. The Continuum of Care (CoC) is the local planning body that coordinates housing services funding for families and individuals experiencing homelessness. The Blueprint Council is the delegated authority and decision-making body for The Continuum. DMD is the Collaborative Applicant responsible for submitting the Collaborative Application for HUD funding for Continuum of Care projects.

**BACKGROUND:** *AS ADOPTED BY THE COMMUNITY OF INDIANAPOLIS ON MAY 22, 2019.*

The Continuum of Care Mission, Vision, Purpose & Responsibilities

**Mission:** The mission of the Continuum is to coordinate all stakeholders, systems, and resources available with the goal of preventing and ending homelessness in Indianapolis.

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**Purpose:** The Continuum is a collective impact endeavor that aims to align and organize all homelessness prevention and response resources and activities to achieve a measurable reduction in homelessness and embodies three concepts:

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- **The HUD CoC Program-Defined Continuum of Care:** It is the delegated local community planning body that awards access to HUD's CoC Program funding to nonprofit and faith-based providers and state and local governments to meet the specific needs of people who experience homelessness, and promotes the effective utilization of these programs and mainstream resources.

CES Lead Responsibilities

Under this MOU, the CES Lead agrees to do the following:

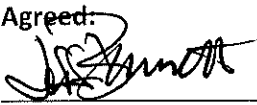
- Oversee CES including implementation, coordination, operation, maintenance, and evaluation.
- Manage client pools and housing referrals, in accordance with the CoC Written Standards and CES Policies & Procedures.
- Facilitate case conferencing processes with case conferencing groups including veterans, youth and young adults, and other special populations, as needed with the goal of assuring clients are referred to appropriate interventions.
- Lead efforts for evaluation and continuous quality improvement.

*Other Agreements under this MOU:*

1. The Blueprint Council and CHIP agree that this MOU can be modified at any time by written mutual agreement of both parties.

2. The Blueprint Council and CHIP agree that either party may cancel this agreement with 30-day notice at any time. Cancellation shall be in writing.

Agreed:



\_\_\_\_\_  
Chairperson  
Blueprint Council

8/6/21  
Date



\_\_\_\_\_  
Executive Director  
Coalition for Homelessness Intervention & Prevention

8/6/21  
Date

**Continuum of Care and HMIS Lead Memorandum of Understanding**  
**Between the Coalition for Homelessness Intervention & Prevention (HMIS Lead) and**  
**The Blueprint Council (CoC Governing Board)**

Effective July 1, 2021 – June 30, 2022

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between the Coalition for Homelessness Intervention and Prevention hereinafter referred to as CHIP, and the Indianapolis Continuum of Care Blueprint Council.

**PURPOSE OF THIS MOU:**

This agreement is for the implementation, management, and administration of a Continuum of Care in the city of Indianapolis. The Continuum of Care (CoC) is the local planning body that coordinates housing services funding for families and individuals experiencing homelessness. The Blueprint Council is the delegated authority and decision-making body for the Continuum. CHIP is the HMIS lead responsible for managing and implementing the CoC's HMIS.

**BACKGROUND:** *AS ADOPTED BY THE COMMUNITY OF INDIANAPOLIS ON May 22, 2019.*

The Continuum of Care Mission, Vision, Purpose & Responsibilities

**Mission:** The mission of the Continuum is to coordinate all stakeholders, systems, and resources available with the goal of preventing and ending homelessness in Indianapolis.

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**HMIS Lead Responsibilities**

Under this MOU, the HMIS Lead agrees to do the following:

- Review HMIS policies and procedures and create updated policies and procedures on an annual basis.
- Communicate changes in HMIS procedures and data collection to providers.
- Conduct regular trainings for providers.
- Enhance the HMIS system and data capabilities by actively encouraging HMIS participation.
- Run system wide HMIS reports.
- Work with the Blueprint council committees to support HMIS data use in project monitoring.
- Implement the local (or Indianapolis) HMIS such that it is in compliance with applicable data and security standards as released by HUD

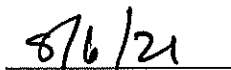
*Other Agreements under this MOU:*

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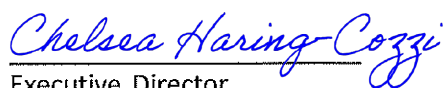
Agreed:




Chairperson  
Blueprint Council



Date



Executive Director  
Coalition for Homelessness Intervention and Prevention



Date

## **CONTINUUM OF CARE AND LEAD ENTITY MEMORANDUM OF UNDERSTANDING**

BETWEEN COALITION FOR HOMELESSNESS INTERVENTION AND PREVENTION (THE LEAD ENTITY) AND BLUEPRINT COUNCIL

(CONTINUUM OF CARE DECISION MAKING BODY)

Effective June 1, 2021 – June 30, 2022

This MEMORANDUM OF UNDERSTANDING is hereby made and entered into by and between the Coalition for Homelessness Intervention and Prevention hereinafter referred to as CHIP, and the Indianapolis Continuum of Care Blueprint Council.

### **PURPOSE OF THIS MOU:**

This agreement is for the implementation, management, and administration of a Continuum of Care in the city of Indianapolis. The Continuum of Care (CoC) is the local planning body that coordinates housing services funding for homeless families and individuals. The Blueprint Council is the governing body of the CoC, and is responsible for all day-to-day CoC decision making. The Lead Entity is responsible for providing logistical support to the CoC and is empowered to lead system change in coordination with a balanced governance and implementation infrastructure

**BACKGROUND:** *THIS INFORMATION WAS DEVELOPED USING THE INDIANAPOLIS COC CHARTER AS ADOPTED BY THE COMMUNITY OF INDIANAPOLIS MAY 2019.*

### The Continuum of Care Mission, Vision, Purpose & Responsibilities

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### Lead Entity Responsibilities

Under this MOU, the Lead Entity agrees to do the following:

- Provide logistical support for Continuum responsibilities as in Interim Rule – 24 CFR §578.7.
- Hold, coordinate, and communicate the vision for all stakeholders and creating a culture of transformative learning, evaluation, and adaptive programming.
- Provide a team of dedicated project managers with technical expertise to support development and implementation of prioritized strategies from the *Indianapolis Community Plan to End Homelessness*.
- Create annual action plan for prioritized strategies and update the Continuum of progress on goals.
- Develop and implement a cohesive communications strategy within the Continuum and to the broader community, including the utilization of website and social media platforms.
- Utilize data analytics and dashboards to articulate progress and impact to Blueprint Council and Continuum effectively.
- Steward resources for collective impact as appropriate.
- Convene and support the Blueprint Council and appointed work groups or committees in the administration of their duties and responsibilities as outlined in the CoC Charter, and ensuring Blueprint Council members receive all necessary information regarding changes on the local, state, and federal level that may influence or impact the Continuum of Care.
- Mobilize planning efforts that frame future Blueprints, related community-wide plans and their revision.

As such it acts on behalf of the Continuum and ensures that the Continuum:

- Coordinates Continuum meetings.
- Scans the environment for best practices and innovations.
- Assesses the Continuum for gaps, overlaps, duplication, strategic conflicts, etc.
- Provides an annual outcomes report to the community.

*Other Agreements under this MOU:*

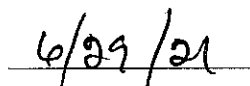
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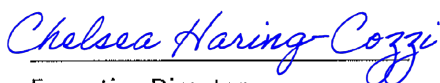


Chairperson

Blueprint Council



Date



Executive Director

Coalition for Homelessness Intervention and Prevention

6/29/21

Date